



FOBS Meeting
8th June 2017 - 7.30pm (staff room)
Minutes

Present: Helen Davies (HelenD); Clare Hedgecock (CHe); Kathryn Fuente (KF); Alison Trott (AT), Nici Wakely (NW); Bryan Davies (in attendance)

Minutes: Helen White (HW)

Apologies: Laura Allen (LA); Sam Atkinson (SA); Darren Campbell (DC); Hannah Dear (HannahD); Lynne Ottaway (LO); Cathy Pogson (CP); Cara Wymbbs (CW)

1. Previous Meeting Minutes / Matters Arising

- a. The FOBS web page has been updated – we need a new photo – perhaps at the Summer Fayre
- b. The FOBS email has a signature and a new password (Committee members can ask if they would like access). It is accessed through the bwjsapps website.
- c. CHe sent info to LO about the licence for the Summer Fayre.
- d. **ACTION: HannahD** and Stephen Jeffrey to meet about trustees
- e. PTA website – HelenD has a new login which needs to be tested and set up.
ACTION: HelenD to set up
- f. Christmas Card: **ACTION: RD and HannahD** to try and meet before summer holidays to plan and get dates in the diary. The previous years materials cannot be reused.
- g. Beer and Band Night: HelenD has approach Jon Senior about a band for the live dance evening. FOBS would like to pay something for the band to perform. The best date would be Friday 29th September.
The evening should have an interval for food, quiz and activities for fun/fund-raising. Potentially invite Stacey Mogg or have an open mike?
ACTION AT: Create a save the date card for new parents evening in July and summer fayre. The aim of the evening is to engage new and existing parents. Need to work out expenses to work out ticket prices.
Set up a sub-committee (HelenD, CHe, SA, KF, AT) - Thurs 29th June 8pm at KF's house.
- h. AT is organising a form for contacts and future events.

2. Treasurer's Report

In the bank - £8,387.57 with three cheque outstanding £119 x2 (film nights) and Goblin Car £419.68 which leaves £7,728.40. Money for the stage lighting has gone out.

A refund of £72 has been received for the rugby kit.

We need to keep back at least £5-6000 to pay for fireworks, BBQ etc.

3. Future Events

a. Father's Day Gifts

The letters have gone out. HannahD and AT are shopping for gifts at the weekend.

Helpers are needed for Thursday – **ACTION: HelenD** to put on facebook.



FOBS Meeting
8th June 2017 - 7.30pm (staff room)
Minutes

Help needed from 12.30-3pm and also for Friday from 9-10am for Year 5

b. Summer Fayre

- i. Pony rides have been offered by Sheffield Riding school so they can promote their riding for the disabled and other activities. We need to work out charging for the pony rides and how much can come to the school. **ACTION: HW** to respond and check insurances etc. Need to check with school about pony rides
- ii. Chipperfields have offered to bring rides and candy floss – **ACTION: HW** to respond that we do not want them this time.
- iii. PA system – CHe has a contact for a good system - Matt Moray
- iv. Oxygen are happy to come to fayre and they are bringing Trampets, Kanga shoes and an air track. **ACTION: NW** to go back and ask about charging, donations, get a copy of their insurance and inform that they can bring advertising. Oxygen will bring a generator
- v. Hollywood bowl have asked whether they can come with an inflatable bowling alley. **ACTION: HW** to go back and ask them to come.
- vi. **ACTION: HelenD** to speak to Graham about power sources.
- vii. Need to have a general notice about funds going to the school.
- viii. The showground in the middle of the field worked well last year and having all activities on the field. Hay bales were good for seating. **ACTION: HW** to ask Shedfield Riding School and then **HelenD** to ask Clare Holland.
- ix. BBQ gas **ACTION: HW** to email Kate/Shane and ask what gas is needed for the BBQ so we can go ahead and purchase a new bottle. Also to ask about Shane's availability for doing the BBQ at the Summer Fayre.
- x. Dress down day letter has gone out requesting chocolates for the tombola.
- xi. School Governors are happy to help at the Summer Fayre if the sub-committee could suggest some stalls. **ACTION: HW** to let CHe know about the jobs required.
- xii. **ACTION: DC** to send out a letter to parents of swimming lessons that the car park will be out of action on Summer Fayre day. We must ensure the gates are closed on the day.
- xiii. We will be using the Butcher in Wickham who does sale or return on sausages and burgers. **ACTION: CHe** to order.
- xiv. Sub-committee meeting next Thursday 15th June – Lynne's House

c. Fireworks

- i. AT is leading on the fireworks this year. The organisation is on track – bookings made for Grounds, fireworks, St Johns Ambulance, Army cadets, Chipperfields, Nick Woollett and the Scouts, PA system,
- ii. White and Guard have been in contact regarding advertising AT is meeting them next week to find out details.
- iii. MLE pyrotechnics have offered some alternatives for the night such as a countdown to the fireworks, a raffle for pressing the 'start'



FOBS Meeting
8th June 2017 - 7.30pm (staff room)
Minutes

- button, Musical display (**ACTION: CHe** to enquire about having 15 minutes to music).
- iv. Lilypads pre-school is now in the Pavilion – we need to find out about access to the field and pavilion on the day. **ACTION: CHe** to contact parish council to find out.
 - v. Need more people in hi-vis around the perimeter fence on the night.
 - vi. It has been mentioned in the past that it is a long wait before the fireworks starts. The sub-committee is looking at an entertainer for the waiting time but it will depend on access to the pavilion.
 - vii. Toilet provision – Sub-committee to investigate the cost of portaloos in case the pavilion is unavailable.
 - viii. **ACTION: HelenD** to print off insurance from PTA website.
 - ix. Create Sub-Committee for September to include: AT, CHe, NW, SA

4. School Wish List

a. Reading Picnic

- i. There is a suggestion of a Book Swap stall run by governors.
ACTION: DC to organise.
- ii. FOBS are providing ice creams for all the children – 2-3 different ice creams and ice lollies. Plus tea/coffee, cold drinks for any adults that come with a picnic
- iii. **ACTION: HelenD** to put on Facebook asking for helpers from 1pm.
- iv. **ACTION: HW** to email Mr Geraghty and Miss Permain to manage expectation of FOBS help and ask about the possibility of more activities after 3pm to keep the children entertained? The school is borrowing the FOBS gazebos so are the school putting them up/taking them down? FOBS volunteers are primarily at the event to do refreshments and offer additional support if requested.
- v. **The FOBS Committee are in agreement to purchase some waterproof backed rugs for the event and for use in future school sporting events at a cost of approximately £20 each for six rugs.**

5. Any Other Business

a. Ice-cream Fridays

- i. Helpers are needed on the day for set up at 2.45pm-3.30ish. Ice Cream Fridays are starting on Friday 9th June.
- ii. We need to advertise to parents. **ACTION: AT** to speak to office about getting word out.
- iii. A solid cool box has been provided by CP and CHe. If no more can be sourced it would be worth purchasing for FOBS.

b. Carnival Stall – Stephen Jeffery is running his sunglasses stall and would like some helpers. HW and KF can help at some point in the afternoon. **ACTION: HelenD** to put on facebook.

c. Some items have been donated from Luvit Wantit in the village that could be used as raffle prizes or sold at events. They will be put on the FOBS shelf for future use.



FOBS Meeting
8th June 2017 - 7.30pm (staff room)
Minutes

- d. Mr Geraghty has written to FOBS to request funding for a Theatre Group to visit the school on July 24th with a production of Treasure Island. The cost will be £499+VAT.
The FOBS Committee were all in favour. **ACTION: HW** to respond to Mr Geraghty.
- e. Cross country club have asked whether FOBS provide the squash as they have been using what is on the shelf. This has run out so they would like some more. **ACTION: AT** to source.
- f. The letter for the Year 6 Leavers trip details a donation by FOBS but the Committee are unaware of this. We need to find out how much is required as we have limited funds available until after the Summer Fayre.
- g. A suggestion has come through from a parent about FOBS running a Mini bus. This idea was rejected as impractical by the committee.

6. Date of Next Meeting

Thursday 14th September.

Meeting closed at 9.30pm